



COLORADO RIVER INDIAN TRIBES

Human Resources

26600 Mohave Road

Parker, Arizona 85344

Telephone (928) 669-1320 * Fax (928) 669-5263

VACANCY ANNOUNCEMENT

January 29, 2020

#12-20

Department: Office of the Attorney General (Criminal Prosecution)

Position: Deputy Attorney General/Criminal Prosecution (Exempt)

Reports To: Attorney General

Salary: D.O.E.

Job Summary:

The Office of the Attorney General provides legal representation to the Colorado River Indian Tribes, its Tribal Council, departments, and enterprises. The Office is a diverse and dynamic working environment.

Duties & Functions:

The Deputy Attorney General (Criminal Prosecution) works with all Tribal Departments, under the supervision of the Attorney General. Duties include but are not limited to the following:

1. Work closely with tribal, federal and local law enforcement and other agencies to develop potential criminal cases for prosecution;
2. Attend, prepare and assist CRIT Child Protective Services (CPS) or the Office of Social Services (OSS) with all Child in Need of Care (CINC) Hearings; Preliminary Custody, Advisory, Pre-Adjudication, Adjudication, Disposition, Review, and Termination of Parental Rights;
3. Draft petitions, prepare witnesses, officers, and victims for trial, attend and prepare Adult and Juvenile Offenders cases. These hearings include initial appearances, detention hearings, pre-adjudicatory hearings, adjudicatory hearings, and review hearings, jury and non-jury trials;
4. Represent the Tribe in criminal actions pending before the Courts of the Tribes, involving Adult and Juvenile Offenders, Child in Need of Care, and guardianship;
5. Up-keep CINC cases and maintain regular contact with CRIT CPS, OSS, Behavioral Health and Alcohol and Substance Abuse Programs, law enforcement and criminal justice agencies and other Social Services programs;
6. Assist CRIT OSS in Indian Child Welfare Act interventions. May require appearances in courts of other jurisdictions;
7. Draft and file appeal petitions and briefs, appear in Court of Appeals hearings;



8. Draft and assist in drafting proposed legislation for consideration by the Tribal Council. As necessary, train and brief officers and other tribal officials in regard to procedure and law.
9. Other duties as assigned by the Attorney General.

Required Skills and Abilities:

1. Knowledge of principles of Federal Indian law and/or administrative law preferred.
2. Ability to pass both a Tribal and Federal (OMB Public Trust Position) background check.
3. Computer literate, good writing and communication skills.
4. Ability to work well with others in a sometimes stressful, high-volume work environment.

Education & Experience Requirements:

1. Graduate of an ABA accredited law school preferred.
2. Must be a licensed member in good standing of a state bar, Arizona or California state bar is preferred.
3. At least one (1) year experience in the practice of law is preferred.
4. Must possess a current valid driver's license.

Physical Requirement:

1. Physically able to perform duties assigned.
2. Must pass a Pre-Employment Drug Screening.
3. Occasionally work extended shifts as assigned.

For Employment Application visit: <http://crit-nsn.gov>
Submit completed application to: CRIT Human Resource Department
26600 Mohave Road
Parker, Arizona 85344

APPLY:

COLORADO RIVER PREFERENCE:

Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

C.R.I.T. Offers

Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan. Pre-employment drug screening is required.

