



# COLORADO RIVER INDIAN TRIBES

## *Human Resources*

26600 Mohave Road  
Parker, Arizona 85344

Telephone (928) 669-1320 \* Fax (928) 669-5263

## VACANCY ANNOUNCEMENT

**December 13, 2019**

**#138-19**

Department: Water Wheel Resort  
Position: Facilities Maintenance/Security (Non-Exempt)  
Reports To: Water Wheel Resort Manager or Designee  
Salary: \$11.00 per hour

### Duties & Functions:

(Duties may include, but not limited to the following, and additional duties may be assigned from time to time).

1. Maintain sprinklers and responsible for watering all landscape in the park.
2. Mows and trims lawns, weeds, and trees, as assigned.
3. Trash collection throughout the park and inspection & maintenance of trash collection area.
4. Daily maintenance of park water system, including well and chlorination system.
5. Under the direction of the Maintenance Supervisor, maintains park equipment, including lawn mowers, yard carts, weed trimmers, chain saws, etc.
6. Maintain park roads and maintenance facilities in good condition.
7. Under the direction of the Maintenance Supervisor, performs general water and sewer system repairs as needed.
8. Assists Maintenance Supervisor with park development projects.
9. Responsible for Park Security 24 hours per day. Must be available to respond to park emergencies and report to Park Manager during closed business hours (5:00 pm through 7:00 am). Water Wheel provides a residence in the park for this position, at no expense to the employee. Also provided is a vehicle for use in the park but employee is responsible for his/her own vehicle for personal use.
10. Under the direction of the Maintenance Supervisor, may be called upon to respond to park maintenance emergencies.
11. Follow established Tribal policies and those outlined in the Colorado River Indian Tribes Employee Handbook.

### Required Skills and Abilities:

1. Working knowledge of common tools and equipment used in park maintenance, such as riding mower, backhoe, water truck, chain saw, trimmer, blower, pressure washer, etc.
2. Must be able to understand and follow verbal and written directions.
3. Must have knowledge of safety precautions and procedures.

### Education & Experience Requirements:



1. Must possess a High School Diploma or G.E.D. equivalent.
2. Must possess a current valid driver's license throughout employment with a satisfactory driving record.
3. Must be bondable.

Physical Requirement:

1. Must have physical ability to perform strenuous tasks, often for extended periods and sometimes in adverse climate conditions.
2. Occasionally work extended shifts as assigned, some weekends and holiday.
3. Must pass a drug/alcohol test.

Tribal and Indian Preference:

The Colorado River Indian Tribes has implemented a Tribal / CRIT Preference in Employment Policy. Pursuant to this Policy, applicants who possess the knowledge, skills, and abilities required by this position, and who are enrolled members of the Colorado River Indian Tribes will be given primary preference in hiring and employment for this position. Let it be known that Tribal preference is integrated into the interview and scoring process for candidates for job positions.

OTHER:

Confidentiality: All employees must uphold all principles of confidentiality to the fullest extent. This position has access to sensitive information and a breach of these principles will be grounds for immediate termination.

Background Investigation: This position may be subject to a criminal history background check, a suitability background check and/or a Fair Credit Reporting Act (FCRA) check. In addition, some positions are subject to a 101-630 background check in an effort to ensure compliance with Public Law 101-630 "Indian Child Protection and Family Violence Prevention Act." Candidates must be able to successfully pass all required background checks to qualify for this position.

Drug Screening: All applicants must successfully pass a pre-employment drug screening prior to beginning employment and will be subject to random drug testing per the CRIT Employee's Handbook, Substance Abuse Policy.

*Disclaimer:* The information on this position description has been designed to indicate the general nature and level of work performance by employees in this position. It is not designed to contain, or be interpreted as, a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position. Employees will be asked to perform other duties as needed.

**For Employment Application visit: <http://crit-nsn.gov>**



**Submit completed application to: CRIT Human Resource Department  
26600 Mohave Road  
Parker, Arizona 85344**

**APPLY:**

**COLORADO RIVER PREFERENCE:**

Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

**C.R.I.T. Offers**

Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan. Pre-employment drug screening is required.

